



**Summary of the decisions taken at the meeting  
of the Executive held on Monday 6 February 2017**

1. Date of publication of this summary: 7 February 2017
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 10 February 2017
4. Notes:-
  - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website ([www.cherwell.gov.uk](http://www.cherwell.gov.uk)) or from Democratic Services);
  - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
  - (c) Call-in can be requested by any six non-executive members of the Council.  
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
  - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
  - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Sue Smith  
Chief Executive**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p><b>Agenda Item 7 Discretionary Rate Relief Policy</b></p> <p>Report of Chief Finance Officer</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To note the contents of the report and the recommendation of the Budget Planning Committee at its meeting on 17 January 2017 to approve the Discretionary Rate Relief Policy.</p> <p>1.2 To consider any amendments to the proposed draft Discretionary Rate</p>	<p><b>Resolved</b></p> <p>(1) That the report and the recommendation of the Budget Planning Committee at its meeting on 17 January 2017 to approve the Discretionary Rate Relief Policy be noted.</p> <p>(2) That the proposed draft Discretionary Rate Relief Policy (annex to the Minutes as set out in the Minute Book) be approved for adoption subject to resolution (3) below.</p> <p>(3) That it be agreed that the final content of the policy guidelines will be subject to</p>	<p>The Discretionary Rate Relief Policy is required to be amended to reflect the changing priorities of the Council and assess the impact of the Localism Act 2011 which introduced the power to implement a local discount scheme together with the fundamental changes to business rates that came into effect from 1 April 2013.</p>	<p>Option 1: Members could choose not to agree the proposed policy, but it would mean that we wouldn't be able to continue to support local businesses, charities and voluntary organisations and would also reduce our financial flexibility in the future.</p>	<p>None</p>

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<p>Relief Policy and to approve the Policy for adoption subject to 1.3 below.</p> <p>1.3 To agree that the final content of the policy guidelines will be subject to confirmation by the Chief Finance Officer in consultation with the Lead Member for Financial Management.</p>	<p>confirmation by the Chief Finance Officer in consultation with the Lead Member for Financial Management.</p>			
<p><b>Agenda Item 8</b>  <b>Corporate Fraud Prosecution and Sanction Policy</b></p> <p>Report of Chief Finance Officer</p> <p><b>Recommendations</b></p>	<p><b>Resolved</b></p> <p>(1) That the updated Joint Corporate Fraud Prosecution and Sanction Policy (annex to the Minutes as set out in the Minute Book) be approved.</p>	<p>There is a Joint Sanctions and Prosecution Policy in place for both Cherwell District Council (CDC) and South Northamptonshire Council (SNC). The policy ensures that both councils have guidelines in place to assist the decision making process when considering</p>	<p>Option 1: Not to approve the policy. This is not recommended as the Joint Sanctions and Prosecutions Policy ensures that both councils have guidelines in place to assist the decision making process when considering what further action is</p>	<p>None</p>

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<p>The meeting is recommended:</p> <p>1.1 To approve the updated Joint Corporate Fraud Prosecution and Sanction Policy.</p>		<p>what further action is appropriate following an investigation. The policy has been reviewed and updated and is presented to Executive for approval.</p>	<p>appropriate.</p>	
<p><b>Agenda Item 9</b> <b>Draft Budget, Corporate Business Plan and Cycle of Growth 2017/18</b></p> <p>Report of Chief Finance Officer</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To consider and approve the draft budget in the context of the Council's service objectives and strategic priorities.</p>	<p><b>Resolved</b></p> <p>(1) That, having given due consideration, the draft budget in the context of the Council's service objectives and strategic priorities be approved.</p> <p>(2) That Full Council be recommended to approve the balanced budget.</p> <p>(3) That Full Council be recommended to agree a Council tax</p>	<p>This report presents a final analysis of the Council's draft revenue and capital budget and business plan for 2017/18. They will be presented together to Full Council on the 20 February to support the setting of the Council Tax.</p> <p>It is a legal requirement to set a balanced budget and the recommendations as set out and directed by the corporate business plan represent what is believed to be the best way of achieving this.</p>	<p>Members could decide not to agree the recommendations or to present alternative budget proposals but that would run counter to the detailed budget setting process that has taken place as part of the formulation of this budget.</p>	<p>None</p>

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<p>1.2 To approve and recommend the balanced budget to Full Council.</p> <p>1.3 To recommend to Full Council a Council tax freeze.</p> <p>1.4 To recommend to full council the proposed 2017/18 capital programme set out in Appendix 5.</p> <p>1.5 To note the impact of the proposed budget on reserves and recommend the reserves 2017/18 to full council, see Appendix 6.</p> <p>1.6 To approve the use of £3.053m of reserves to</p>	<p>freeze.</p> <p>(4) That Full Council be recommended to approve the proposed 2017/18 capital programme (annex to the Minutes as set out in the Minute Book).</p> <p>(5) That the impact of the proposed budget on reserves be noted and Full Council be recommended to approve the reserves 2017/18 (annex to the Minutes as set out in the Minute Book).</p> <p>(6) That the use of £3.053m of reserves to fund the initial one-off payment to the pension fund, in order to achieve the saving</p>			

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<p>fund the initial one-off payment to the pension fund, in order to achieve the saving of £382,000.</p> <p>1.7 To note the latest Medium Term Revenue Plan (MTRP) for 2016/17 to 2021/22, at Appendix 3; this will be the basis of the work of the Budget Planning Committee for the following year.</p> <p>1.8 To recommend, subject to any further changes Members may wish to include tonight, the updated draft revenue budget for adoption by Full Council on 20 February 2017.</p> <p>1.9 To delegate authority to the Chief Finance</p>	<p>of £382,000 be approved.</p> <p>(7) That the latest Medium Term Revenue Plan (MTRP) for 2016/17 to 2021/22 be noted and it be further noted that this will be the basis of the work of the Budget Planning Committee for the following year.</p> <p>(8) That no further changes be made and Full Council be recommended to approve the updated draft revenue budget (annex to the Minutes as set out in the Minute Book) at the meeting on 20 February 2017</p> <p>(9) That authority be</p>			

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<p>Officer, in consultation with the Lead Member for Financial Management to amend the contributions to or from general fund balances to allow the Council Tax to remain at the level recommended to Full Council following the announcement of the final settlement figures, any changes to relating to Business Rates or as a result of any financial implications arising from recommendation 1.8, above.</p> <p>1.10 To recommend the 2017/18 business plan and performance pledges to Full Council (detailed in Appendix 7) and to delegate</p>	<p>delegated to the Chief Finance Officer, in consultation with the Lead Member for Financial Management, to amend the contributions to or from general fund balances to allow the Council Tax to remain at the level recommended to Full Council following the announcement of the final settlement figures and any changes to relating to Business Rates.</p> <p>(10) That Full Council be recommended to approve the 2017/18 business plan and performance pledges (annexes to the</p>			

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<p>authority to the Director – Strategy and Commissioning, in consultation with the Leader of the Council to make any minor amendments to the plan as required before consideration by Full Council.</p> <p>1.11 To recommend to Full Council the joint cycle of growth strategies of Operational Excellence, Commercial Development and Innovation, and Commissioning, detailed in Appendix 8, and to delegate authority to the Director of Operational Delivery, in consultation with the Leader of the Council to make any minor</p>	<p>Minutes as set out in the Minute Book) and authority be delegated to the Director – Strategy and Commissioning, in consultation with the Leader of the Council to make any minor amendments to the plan as required before consideration by Full Council.</p> <p>(11) That Full Council be recommended to approve the joint cycle of growth strategies of Operational Excellence, Commercial Development and Innovation, and Commissioning (annexes to the Minutes as set out in</p>			



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<p>amendments to the strategies and corporate values as required.</p> <p>1.12 To note the 2017/18 Business Plan, Budget and Cycle of Growth Equality Impact Assessments at Appendix 9.</p>	<p>the Minute Book) and that authority be delegated to the Director of Operational Delivery, in consultation with the Leader of the Council, to make any minor amendments to the strategies and corporate values as required.</p> <p>(12) That the 2017/18 Business Plan, Budget and Cycle of Growth Equality Impact Assessments be noted.</p>			
<p><b>Agenda Item 10</b>  <b>Notification of Urgent Action: Additional funding for Coach House Mews and</b></p>	<p><b>Resolved</b></p> <p>(1) That the urgent action taken by the</p>	<p>This report confirms the urgent action taken by the Commercial Director in consultation with the Leader</p>	<p>None as this is an information report for Executive to note.</p>	<p>None</p>

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<p><b>Lincoln Close- Build!</b></p> <p>Report of Commercial Director</p> <p><b>Recommendation</b></p> <p>The meeting is recommended:</p> <p>1.1 To note the urgent action taken by the Commercial Director in consultation with the Leader of the Council, which related to the approval of a new contract sum of £2,686,299 to include £78,000 for additional fees associated with the London Housing Consortium (LHC) levy to be applied to both the Coach House Mews, Bicester and Lincoln Close, Banbury housing developments.</p>	<p>Commercial Director in consultation with the Leader of the Council, which related to the approval of a new contract sum of £2,686,299 to include £78,000 for additional fees associated with the London Housing Consortium (LHC) levy to be applied to both the Coach House Mews, Bicester and Lincoln Close, Banbury housing developments be noted.</p>	<p>of the Council to approve the new contract sum for the schemes identified within this report totalling £2,686m.</p>		

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<p><b>Agenda Item 11 Proposed Changes to the Local Health and Social Care Sector</b></p> <p>Report of Director of Operational Delivery</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To note the proposals for change and the actions taken by the Council to date.</p> <p>1.2 To consider further the specialist advice to the Councils and the emerging Council response to the stage 1 consultation process upon receipt of further</p>	<p><b>Resolved</b></p> <p>(1) That the proposals for change and the actions taken by the Council to date be noted.</p> <p>(2) That, having given due consideration to the specialist advice to the Councils, the emerging Council response to the stage 1 consultation be endorsed.</p> <p>(3) That agreement be given to hold an all member briefing at the end of March 2017 regarding the Council's intended response to the stage</p>	<p>There are fundamental changes proposed for the local health and social care sector, some of which are the subject of a formal consultation process running until 9 April 2017. Of very local and heightened concern are the changes proposed for the HGH where several acute services are to be transferred to Oxford hospitals, more care at home and in the community and increased planned care at the HGH.</p> <p>Such acute service changes are similar in nature to those proposed in 2007, and which were rejected by the Secretary of State. The Council is therefore taking steps to provide a robust response to these recent</p>	<p>The option available to the Council is not to respond to the consultation process and let matters take their course. This is not proposed as the Horton General Hospital is regarded as a critical piece of the District's infrastructure, the distance and journey challenges to the John Radcliffe Hospital in Oxford are too great for many of the District residents and it is clear that a significant majority of local people do not support all the proposed changes.</p>	<p>None</p>

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<p>information.</p> <p>1.3 To agree to hold an all member briefing at the end of March 2017 regarding the Council's intended response to the stage 1 consultation proposals.</p>	<p>1 consultation proposals.</p>	<p>proposals, as it did in 2008.</p> <p>As the stage 1 consultation process runs to 9 April 2017 and the nature of a proposed Council response is only just emerging at this early point in the process, it is intended to hold an all Member briefing toward the end of March 2017 to consider further the Council's response before it is submitted.</p>		
<p><b>Agenda Item 13 Proposed Changes to the Local Health and Social Care Sector - Exempt Appendix</b></p>	<p><b>Resolved</b></p> <p>(1) As set out in the exempt decisions.</p> <p>(2) As set out in the exempt decisions.</p> <p>(3) As set out in the exempt decisions.</p>	<p>The Council has sought specialist advice and is developing its response to the formal consultation process and other action using this advice</p>	<p>As set out in the exempt decisions</p>	<p>None</p>

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	(4) As set out in the exempt decisions.			